



**Summer 2023 Intern Position**  
**Education Assistant**  
**Application Deadline: March 15, 2023**

**Title of Manager:** Volunteer Program Manager

**Main Functions:**

The Education Assistant Intern supports the Sciencenter's mission and enhances the public experience through the delivery of interactive programs, hands-on science activities, and demonstrations. All staff and interns are expected to contribute to a culture that supports equity, inclusion, diversity, and access through their work at the Sciencenter.

**Duties and Responsibilities:**

- Facilitate guest interactions and provide interpretation with live exhibits including the marine inhabitants in the tide pool touch tank as well as handling and introducing guests to teaching animals such as reptiles and lizards
- Assist with the supervision of summer campers and summer camp activity preparation
- Answer basic visitor questions and offer an inclusive, welcoming, approachable presence on the museum floor
- Facilitate activities and demonstrations in the galleries
- Staff the Discovery Space a lending library of discovery boxes designed for young scientists to explore topics such as astronomy, climate, math, engineering, and more
- Support onsite and offsite events and special programs
- Assist with activity prototyping and provide feedback for curriculum development
- Assist with the delivery and dissemination of the GSK (Girls Science in the Summer) summer program
- Work collaboratively with volunteers and summer Youth Employees (ages 14-18) as they deliver programming and develop job skills
- Communicate with Sciencenter staff members about visitor questions and comments, exhibits needing repair, First Aid and other emergencies, and any other issues relating to visitors' experience in the museum
- Assist with museum cleanliness procedures
- Other duties as appropriate

Specialized training and staff support to develop science communication skills will be provided for all duties and responsibilities.

Interns may also be asked to help out with on-site special events or off-site outreach activities, as their schedule allows.

**Working Conditions:**

We are working towards creating a more inclusive workplace and are looking for candidates that share our commitment.

The Sciencenter requires all new hires and volunteers to provide documentation showing full vaccination status with FDA-or WHO-authorized or approved COVID-19 vaccines and boosters (within 45 days of becoming eligible), or an approved disability/medical or religious exemption before their first day of work. Candidates will be required to pass a background check. Applicants must be a US citizen.

**Time Commitment and Stipend**

This opportunity is offered to **students for 400 hours of internship** work. The stipend is \$7,300 and supported through the generosity of NASA. We anticipate that interns would start on or around June 13th, wrapping up the 10-week internship August 18 prior to resuming classes. Individual weekly schedules will be determined by Sciencenter open hours, and will include one weekend day per week.

**About the Sciencenter**

Mission: Cultivate a broad community of curious, confident, critical thinkers.

Vision: A world where people explore, connect, and create through science.

The Sciencenter is a non-profit hands-on science museum in Ithaca, NY. We are a nationally recognized institution, hosting 100,000 guests on-site each year and reaching over 1.5 million people worldwide through traveling exhibitions and off-site outreach programs. Volunteers, interns, and work study students are an integral part of our team. For more information, visit: <http://www.sciencenter.org>.

**TCAT Bus service to the Sciencenter include routes 13, 13S, 17**

Please apply by sending a cover letter, resume, and two professional references to [volunteer@sciencenter.org](mailto:volunteer@sciencenter.org)

**The Sciencenter is an Equal Employment Opportunity Employer.**