



**Sciencenter** 601 First Street, Ithaca, NY 14850 • (607) 272-0600

Dear Teacher,

We are very pleased that your class will be joining us for a field trip to the Sciencenter. This sheet provides the basic information about what to expect during your trip. Please feel free to contact us with any questions. In addition, please note that individual Sciencenter memberships are not transferable to school groups for the purpose of reducing field trip costs for schools.

### **Chaperones**

The Sciencenter suggests a chaperone ratio of 1 adult to every 6 children. Field trip chaperones are admitted free of charge up to a ratio of 1 adult to every 4 children. Additional chaperones may accompany groups at the discounted group rate for adults (\$5.50 per person). Please remind chaperones that programs and visits are an even better learning experience when adults participate, and they are encouraged to enjoy the activities with the students.

### **Arrival**

**Please have your total count of students and adults ready to give the Sciencenter greeter.** Please direct your bus driver to drop you off at the school group entrance at the back of the Sciencenter. Signs directing your driver to the school group entrance are posted off of Route 13.

Upon your arrival, Sciencenter staff will meet your entire group at the school entrance for a brief introduction and welcome. As you enter, students can hang coats and leave their lunches, it is helpful to bring lunches in a box or tub.

If you have transportation problems or your school district is having an emergency closure, please call to inform us as soon as possible.

### **Lunch**

You are welcome to eat in the Community Room at your scheduled lunch times and in the Emerson Science Park (weather permitting) at any time. Food and drink are not permitted on the museum floor. We will provide space for you to store your lunches while exploring the Sciencenter.

## **Educational Programs**

If you have planned an educational program, the first group of students will go directly to the classroom after the whole group introduction to the Sciencenter, while the remainder of the students explore the museum. Educational programs last approximately 45 minutes and are designed for up to 30 students at a time. Each group should make their way to the classroom about one hour after the previous group. The museum's amphitheater is a good place to regroup with your school after all of the groups have finished their programs.

If there is any way we can enhance your experience during your visit, don't hesitate to contact us at [info@sciencenter.org](mailto:info@sciencenter.org). We are looking forward to meeting your class!

Sincerely,

The Sciencenter Education Team